

CelebrateONE is HIRING!!

CelebrateONE Community Health Worker Job Description

This position will be responsible for serving as a link between health/social services and the community to facilitate access to services related to reducing infant mortality. The position will increase health knowledge and self-sufficiency through outreach, community education, referrals to community resources, social support and advocacy. This is a full time position with benefits, during standard business hours between 8-6pm with some nights and weekends.

Duties and Responsibilities:

30% - Research communities to identify expectant parents, women of child-bearing ages (ages 14-44) and newly parenting parents/guardians in order to connect them to key health and social supports that lead to positive birth outcomes.

20% - Serves as a CelebrateOne liaison for events such as community baby showers and birthday parties.

10% - Follows up with families to make sure they are connected to services and barriers or access issues by families are documented and addressed.

10%-Build referral infrastructures with community partners

10% - Attends internal and external community meetings while representing CelebrateOne with other collaborators and partners working on infant mortality issues.

10% - Informs CelebrateOne managers about gaps and barriers in services for residents.

5% - Identifies neighborhood partners to seek optimal opportunities for resident engagement within the community.

5% - Delivers Level I Safe Sleep Ambassador trainings.

Qualifications

- Enthusiasm for CelebrateOne's mission
- Passion to serve, and experience with effective outreach to diverse populations
- Strong Time Management Skills
- Competency in Microsoft applications, including Word, Excel, and Outlook
- Experience with WebEx, Zoom or Online Meeting Platforms
- Strong Communication Skills
- Personable
- Self-Motivator
- Must be willing to work in a fast paced/changing environment
- Self-Directed Decision Making
- Willing to do Outreach/Canvassing in diverse communities
- Experience with Clerical/Administrative Duties

- Completing Reports
- Coachable
- Team player
- Ability to work remote and still manage work duties
- Resourceful and innovative spirit

Tentative Timeline (dates could change):

Immediate Vacancies are available to be filled. Please email interest to Jennifer Moore at JLMoore@columbus.gov