



# Hancock Public Health

Your Recognized Leader in Population Health

*Karim Baroudi, MPH, Health Commissioner*



September 5, 2023

## **HEALTH EDUCATOR / COMMUNICATIONS SPECIALIST**

Hancock Public Health

Section: Health Promotion and Planning

Type: Full-time (40 hours/week), salary, exempt

Rate: \$21.42 - \$27.08/hr. (\$44,553.60 – \$56,326.40 Annually)

Probationary Period: 90 days

**Application Deadline: September 19, 2023**

### **Job Duties:**

This position is responsible for promoting, maintaining, and improving individual and community health by assisting individuals and communities with adopting healthy behaviors. The position will collect and analyze data to identify community needs prior to planning, implementing, monitoring, and evaluating programs designed to encourage healthy lifestyles and environments. The position will also be responsible for creating and managing the agency's messaging on its platforms (i.e., website, social media, etc.) The position will work with the Director of Health Promotion & Planning Services on budget development and management for health education and will work directly with the Health Commissioner on risk communications. This position is responsible for implementing ODH and other grants designed to promote health. This position will be responsible for ensuring grant deliverables are met and all grant reporting is complete and submitted in a timely fashion. The essential duties of the position include:

- Assess individual and community needs for health education by obtaining health related data about social and cultural environments, growth and development factors, needs and interests.
- Create and disseminate information related to Hancock Public Health and its associated programs to the community and other professionals, key policy makers, and leadership through diverse communication methods (i.e., website, social media, print, radio, etc.)
- Develop policies and plan effective health education programs utilizing appropriate and measurable program objectives that support community health efforts and the community health improvement plan.
- Recruit community organizations, resources, and potential participants for support assistance in program planning.
- Implement health education programs, select methods and media best suited to implementing programs for specific learners and monitor programs and adjust objectives and activities as necessary.



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## **Minimum Qualifications:**

- Must have a minimum of a Bachelors in health education, public health, or related field.
- Excellent communication skills background and ability to foster partnerships is a plus.
- Well versed in modern office procedures, practices, equipment, and software
- Must have a valid driver's license and reliable transportation.
- Excellent Public Speaking skills, ability to create effective presentations.
- Must have a baseline Ohio Bureau of Criminal Investigation (BCI).

## **Preferred Qualifications:**

- Master's degree in related field and/or Certified Health Education Specialist (CHES)
- Experience in health programs and planning activities
- Experience in coalition building, community partnerships

## **Work Schedule:**

Monday through Friday 8:00 a.m. – 4:00 p.m., with 30-minute paid lunch. Occasional after-hour activities, as necessary.

## **Benefits:**

Hancock Public Health offers vacation; holidays; personal leave; sick leave; medical, vision, dental, and life insurance; Ohio Public Employees Retirement System (OPERS); and Ohio Deferred Compensation.

## **Contact Information:**

For general questions regarding the position, please contact:  
Chad Masters, MPH, RS – Director of Health Promotion and Planning Services  
[cmasters@hancockph.com](mailto:cmasters@hancockph.com)